

Welcome to the New ICHAT

ICHAT User Registration Tutorial

Internet Criminal History Access Tool

Winter 2018



Welcome to the New ICHAT

To create your user account in the ICHAT, click “Get Started”.

Michigan.gov

MICHIGAN STATE POLICE

CJIC SERVICES

PUBLIC INFORMATION -

CONTACT

GET STARTED



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INTERNET CRIMINAL HISTORY ACCESS TOOL

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Welcome to the New ICHAT

Before logging in, all users will first need to register in the ICHAT, unless doing a one-time search as a guest user.



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Log into ICHAT

You may enter your credentials, click [here](#) to register as a new user, or you may log in as a Guest User.

* = Required

Log in as a Returning User

Username/Email*

Password*

I accept the [Terms and Conditions](#) of using ICHAT as a Registered User.

Log In

Forgot Username? [Click here](#)

Forgot Password? [Click here](#)

Log in as a Guest User

I'm not a robot



reCAPTCHA
Privacy - Terms

I accept the [Terms and Conditions](#) of using ICHAT as a Guest User.

Guest Log In

Welcome to the New ICHAT

Begin registration by entering your name and email address.



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User Registration

Complete the form below to become a registered user of ICHAT, or you may login as a Guest User on the [Get Started](#) page.

* = Required

User Information:

Instructions:

1. First Name, Middle Name, and Last Name will allow only space, apostrophe, hyphen, period, and letters.
2. Email and Confirm Email should be in proper email format ex: user@xyz.com
3. Cell Phone, Phone Number, and Extension fields allow only numbers.

First Name*

The user's First Name is required

Middle Name

Last Name*

Suffix

Email*

Confirm Email*

Cell Phone Country Code

Cell Phone

Phone Number

Ext

Welcome to the New ICHAT

Create your User ID and Password, using the instructions provided on the screen.

Email*	Confirm Email*		
<input type="text"/>	<input type="text"/>		
Cell Phone Country Code	Cell Phone	Phone Number	Ext
<input type="text" value="United States - 1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Login Information:

Instructions for User ID:

1. Only alphanumeric characters are allowed in the User ID field.
2. No special characters or spaces are allowed.
3. Must be between 8 and 20 characters in length.

Instructions for Password:

1. Passwords must be at least 8 to 20 characters in length
2. Must include at least one character from the following:
 - o Upper case letter (A-Z)
 - o Lower case letter (a-z)
 - o Number (0-9)
 - o Special character (~!#\$%^&*()+=?)

User ID*	Password*	Confirm Password*
<input type="text"/>	<input type="password"/>	<input type="password"/>

Security Questions: *

(User should provide at least 3 security answers)

What is your favorite vacation spot?



Welcome to the New ICHAT

Answer three of the five Security Questions and click “Submit”.

User ID*

Password*

Confirm Password*

Security Questions:*

(User should provide at least 3 security answers)

What is your favorite vacation spot?

What was the make of your first car?

What was the name of your high school?

What is the last name of your best childhood friend?

What is the name of your favorite football team?

Submit

Cancel

* = Required

Welcome to the New ICHAT

Users will then receive a registration email:

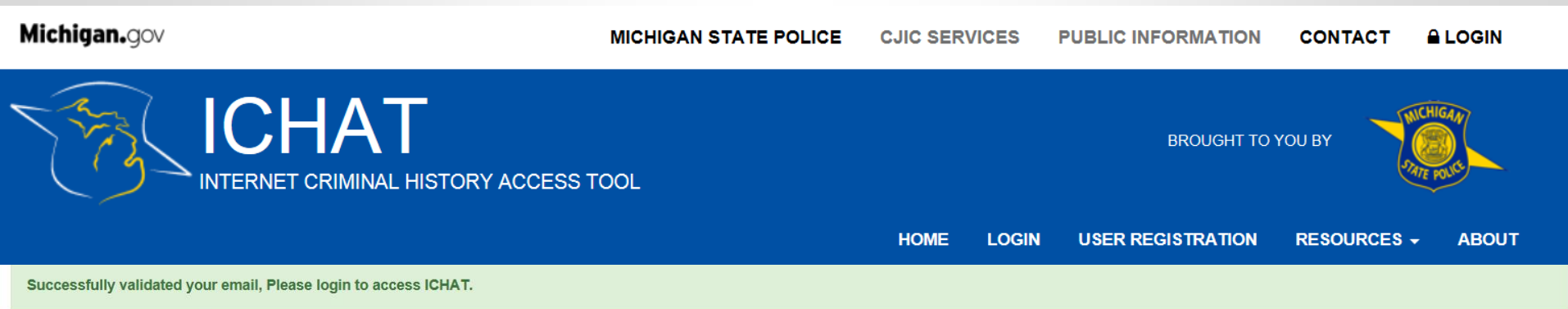
From: <MSP-ICHAT@michigan.gov>
Date: January 2, 2018
Subject: Email Verification
To: <lchatUser@email.com>

Hi Ichat User, You successfully registered into the ICHAT system. Please activate your account by clicking on the link below....



Welcome to the New ICHAT

After clicking the link in the email, users will be taken to this page:



The screenshot shows the Michigan State Police ICHAT website. At the top left is the Michigan.gov logo. The main navigation bar includes links for MICHIGAN STATE POLICE, CJIC SERVICES, PUBLIC INFORMATION, CONTACT, and LOGIN. The ICHAT logo, featuring a map of Michigan, is prominently displayed with the text "ICHAT INTERNET CRIMINAL HISTORY ACCESS TOOL". To the right, it says "BROUGHT TO YOU BY" followed by the Michigan State Police badge. A secondary navigation bar contains links for HOME, LOGIN, USER REGISTRATION, RESOURCES (with a dropdown arrow), and ABOUT. A green notification banner at the bottom of the screenshot reads: "Successfully validated your email, Please login to access ICHAT."


Click "Home", then you may log in.



Welcome to the New ICHAT

Registered users may then log in with their Username/Email and Password.



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Log into ICHAT

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* = Required

Log in as a Returning User

Username/Email*

Password*

I accept the [Terms and Conditions](#) of using ICHAT as a Registered User.

Log In

Forgot Username? [Click here](#)

Forgot Password? [Click here](#)

New User? [Click here to register](#)

Log in as a Guest User

I'm not a robot



I accept the [Terms and Conditions](#) of using ICHAT as a Guest User.

Guest Log In

Welcome to the New ICHAT

All users will need to accept the Terms and Conditions every time they log in.

Log into ICHAT

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* = Required

Log in as a Returning User

Username/Email*

Password*

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New User? [Click here to register](#)

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Guest Log In

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For questions or assistance, please contact the ICHAT Help Desk at 517-241-0606 or via MSP-CRD-ICHATHELP@michigan.gov.

